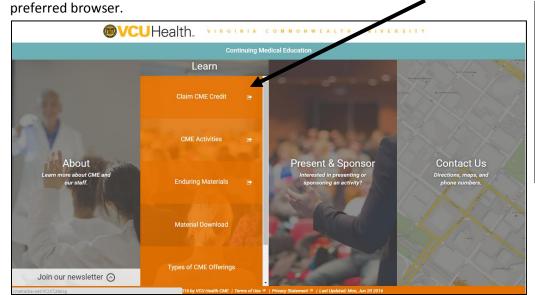# Celebrating 50 Years of Newborn Screening in Virginia - October 21, 2016

Evaluation & Certificate Download Instructions

Follow the instructions below to complete the program evaluation and claim your credits and certificate of participation. You are able to log back into the system to download past participation certificates and/or transcripts as well. Contact VCU Health CME if you have any problems at (804) 828-3640 or cmeinfo@vcuhealth.org.

Complete Evaluation, Attest Participation, and Claim Credit

1. Visit cme.vcuhealth.org and click the "Learn" and on the navigation pane, "Claim CME Credit." Google Chrome is the preferred browser.

Access the login page directly by scanning our QR code.

Suggested QR reader apps for Android or iOs: i-nigma or QR Code Reader

2. On the Sign In page, enter the email address and password you used to register and the CME Activity Code: **33749**

33749

If this is your first login, select "I am a new user" and a temporary password will be sent to the email address used to login. The sender name is "Auto Password," from email address "AutoPassword@cmetracker.com." *Check the spam/junk folder if the message is not in your inbox.*

3. The browser will redirect to a SurveyMonkey evaluation. Complete the evaluation and click the submit button.
4. The next screen will require you to enter the number of credits you are claiming for attending this activity. The maximum number of credits available will be displayed for your reference. Enter your credits, review for accuracy and click "Continue." **Be sure to use a leading zero for single digit credits, ex. 01.00.** *Participants should claim only the credit commensurate with the extent of their participation in the activity.*
5. Click "Display Certificate" to create the certificate. Be sure you have popups enabled for this site. Certificate will load in a new window. You can then print the certificate, save as a PDF, or click the "email a link to certificate" link in the top yellow bar to print/save at a later time.