



DEPARTMENT OF
GENERAL SERVICES

Serving Government. Serving Virginians.

ADMINISTRATIVE DIRECTIVE

Subject: Code of Ethics for Employees of the Virginia Department of General Services

In order to protect the integrity of all resources entrusted to the Department, the Virginia Department of General Services establishes the following Code of Ethics for its employees. All employees must subscribe to this Code, which is included in all new employee orientations and presented yearly in appropriate training materials.

As an employee of the Department of General Services,

I am committed to the highest ideals of professionalism and the stewardship of public resources;

I will not hold financial interests that conflict with the conscientious performance of duty;

I will act impartially and not give preferential treatment to any private organization or individual;

I will disclose waste, fraud, abuse, and corruption to appropriate authorities; and,

Uphold these principles, demonstrating professional integrity and be conscious that public office is a public trust.

I will conduct myself at work in a manner consistent with the Commonwealth's Standards of Conduct for Employees, applicable agency regulations and policies, and the policies of the Department of Human Resource Management.

Approved: Richard F. Sliwoski

Date: 04/21/2008

Authority: Code of Virginia 66-2 and 66-3